



Mayne Island Improvement District

Board of Trustees

Organizational Meeting

Meeting Minutes

Date: Thursday, July 11th, 2024 @ 1:00 pm
Location: Meeting Room, Fire Hall, 520 Felix Jack Rd

Present: Trustees Doug Hill, Bob McKinnon, Debra Milne & Joey Hartman
Katherine Somerville, Corporate Administrative Officer
Janelle Lawson, Administrative Assistant
Kyle Stobart, Fire Chief
Eric Walker, Deputy Fire Chief
Absent with Notice: Trustee Brian Dearden

1. CALL TO ORDER

The meeting was called to order at 1:06 pm by Katherine Somerville, Corporate Administrative Officer.

2. ELECTION OF CHAIR & DEPUTY CHAIR

The election was chaired by CAO Somerville. Nominations for Chairperson were requested. Trustee Milne nominated Trustee Hill. Trustee McKinnon seconded the nomination. Trustee Hill was elected as Chair by acclamation. Trustee Hill accepted the nomination.

Nominations for Deputy Chairperson were requested. Trustee Milne nominated Trustee McKinnon. Trustee Hill seconded the nomination. Trustee McKinnon was elected as Deputy Chair by acclamation. Trustee McKinnon accepted the nomination.

3. REQUEST FOR ADDITIONS AND MOTION TO APPROVE AGENDA

- Trustee Milne requested an item be added to the agenda. Item 3A-Update on Trustee Dearden.
- Trustee Hartman requested an item be added to the agenda. Item 3B-Long-Term Disability.

MOTION: Trustee Milne moved and Trustee McKinnon seconded the motion to approve the agenda as amended.

CARRIED

3A. UPDATE ON TRUSTEE DEARDEN

Trustee Dearden now has internet on his boat and is available for meetings and email while he is away.

3B. LONG-TERM DISABILITY

Trustee Hartman expressed that this be made a priority.

4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

MOTION: Trustee McKinnon moved and Trustee Milne seconded the motion to approve the minutes of the Regular Board meeting, May 9, 2024.

CARRIED

MOTION: Trustee McKinnon moved and Trustee Milne seconded the motion to approve the DRAFT AGM minutes of June 22, 2024 to be published.

CARRIED

5. BOARD REORGANIZATION

I. Confidentiality Agreement

Trustee Hartman to sign.

II. Trustee Handbook

Updates available for any Trustees who would like theirs updated.

III. Banking Resolution & Signing Authorities

Trustee Peace needs to be removed as a banking authority, and Trustee Hartman needs to be added. CAO Somerville will also request a banking fob/token for Trustee Hartman.

MOTION: Trustee Milne moved and Trustee McKinnon seconded the motion to remove Trustee Peace from signing authority and add Trustee Hartman to signing authority as outlined in the letter presented.

CARRIED

NEXT BOARD MEETING DATES

Board meetings will continue to be held on the third Thursday of the month.
The next MIID Regular Board Meeting will be September 17th, 2024.

6. APPOINTMENT OF TRUSTEE DELEGATES

The following Trustee appointments were made:

- Finance Delegate -Trustee Hill.
- Firehall Operations Delegate -Trustee McKinnon.
- Health Centre Delegate -Trustee Dearden.
- Human Resources Delegate - Trustee Hartman.
- Garbage Committee – Trustee Milne.

Appointment of Trustee to Policy Committee

MOTION: Trustee Milne and Trustee Hartman seconded the motion to amend the Policy Committee Terms of Reference to “no less than two and no more than three Trustees.”

CARRIED

A brief discussion was held on the replacement of Engine 1.

7. ADJOURNMENT

There being no further business, the Chair asked for a motion to adjourn. The board meeting was adjourned at 1:35pm by motion made by Trustee McKinnon.

Approved

Doug Hill, Chair

Date:

Recorded and Transcribed by J. Lawson

DRAFT